

## Cabrillo College VAPA Complex Performance Venue Use Fees

**Crocker Theater (CT)** - Capacity: 523

**Black Box Theater (BB)** - Capacity: 140 max (flexible seating)

**Samper Recital Hall (SRH)** - Capacity: 279

**CATEGORY 1** - College Instructional Use - *First Scheduling Priority*

**CATEGORY 2** - Non-Profit Events without admission charge or College sponsored fundraiser w/charge when all net receipts directly benefit the college and its instructional programs

**CATEGORY 3** - Non-Profit Events with Admission Charge\*

**CATEGORY 4** - Commercial Use including temporary use by religious organizations for religious services

### Base Daily Use Fees by Venue/Day of the Week/User Category

Venue/Day(s)	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge*	Category 2 - Non-Profit Without Admission Charge or College Sponsored Fundraiser w/charge when all net receipts benefit college
<b>Crocker Theater:</b> M-TH	\$800	\$600	No Daily Use Fee
<b>Crocker Theater:</b> F-SU	\$1,050	\$800	
<b>Samper Recital Hall:</b> M-TH	\$425	\$325	
<b>Samper Recital Hall:</b> F-SU	\$550	\$425	
<b>Black Box Theater:</b> M-TH	\$225**	\$175**	
<b>Black Box Theater:</b> F-SU	\$300**	\$225**	

*All category 2, 3, and 4 users are assessed a non-refundable application fee of \$30 to develop a detailed cost estimate with the Performing Arts Complex Coordinator.*

*Base daily use fee does not include any labor or staffing charges, including overtime charged for service exceeding eight hours in one day, cost of additional equipment or services requested by user or required by theater staff, theater maintenance fees, and box office fees.*

*Base Daily Use Fees are for up to 12 hours access, 1 Performance. Clock starts with first user to sign into facility on day of event and ends with last user to sign out, including piano tuner, etc. Add 50% of base rate for each additional performance in same day.*

*CT: \$100/hr increase in base daily use fee for hours over 12; BB & SRH: \$25/hr increase in base daily use fee for hours over 12*

*\* When admission is charged by a presenter who is not offering an instructional program fundraiser/benefit event, a single waiver of the base daily use fee for no more than one event per academic year per presenter may be granted when the benefit of an instructional activity provided by the presenter beyond the event itself is determined by the VAPA Division or other appropriate Dean to be of extraordinary educational benefit to Cabrillo College students (IE. master class, guest artist/presenter workshop/lecture/panel presentation).*

*\*\* The Black Box Theater features flexible seating. There is no standard seating configuration. Re-configuration of seating will cost up to \$1,200, as determined by theater staff.*

**For Category 3 and 4 users, 50% of base daily use fee is due at signing of contract and is non-refundable.**

**For Category 2 users, 100% of contracted estimate is due at signing of contract.**

**IMPORTANT: The amount on the facilities contract is an estimate. The final bill may be different, depending on variables such as custodial time, labor, etc.**

### Labor Charges (not included in Base Daily Use Fees)

Individuals are either provided or hired by Cabrillo College	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge	Category 2 Non-Profit/College Sponsored Without Admission Charge or all net receipts benefit college	Category 1 College Instructional Use
Technical Director/Event Supervisor *	\$45/hour + OT in excess of 8 hours/day			No charge
Senior Stage Tech	\$25/hour			
Stage Hand	\$20/hour			
House Manager	\$20/hour			
Custodial	\$50/billable hour Minimum of 4 hours of custodial time (\$200) for each performance day for the Samper Recital Hall and Black Box Theater, and 6 hours of custodial time (\$300) for each performance day for the Crocker Theater			Chargebacks apply when custodial service extends beyond normal custodial working hours.

### Utility Charges Per Daily Use

CT	\$50			
SRH	\$40			No charge
BB	\$40			
IT or other special staff/labor charges	Billable as needed - Consult with Performing Arts Complex Coordinator			No charge

### Capital Replacement, Maintenance, & Restoration Fee

Capital Replacement, Maintenance & Restoration Fee	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge	Category 2 Non-Profit/College Sponsored Without Admission Charge or all net receipts benefit college	Category 1 College Instructional Use
	\$1 per attendee		\$0.25 per attendee assessed only when an admission fee is charged as part of a fundraising event for an instructional program	\$0.25 per attendee

## Lighting Charges

Lighting Service	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge	Category 2 Non-Profit/College Sponsored Without Admission Charge or all net receipts benefit college	Category 1 College Instructional Use
Use of ION console, RFU, & ETC network	No charge (included in base rental fee)			
Rep plot without color (w/o Cyclorama and light ladders)				
Rep plot including colored CYC lighting and light ladders	\$200 per production			No charge
Dance boom w 4 S4 ERS 19/26/36/50 & cable	\$20.00 each boom per production			
Light Ladders w 6 S4 ERS 19/26/36/50 & cable	\$20.00 each ladder per production			
Traditional follow spot	\$ 30.00 per daily use			
S4 follow spot from 2 <sup>nd</sup> catwalk	\$20.00 per production			
Gel	\$2.50 per cut			
S4	\$7 per production			
S4 PAR	\$5 per production			
S4 PARNEL	\$7 per production			
Mini Strips	\$20 per production			
CYC unit	\$15 per production			

### Basic Sound Package - No Extra Charge

Service	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge	Category 2 Non-Profit/College Sponsored Without Admission Charge or all net receipts benefit college	Category 1 College Instructional Use
Up to 8 mic/line inputs – including necessary cables, wired dynamic mics and/or DI's	No charge (included in base rental fee)			
Up to 4 mic stands				
One Monitor Mix on stage – including up to 2 monitor speakers				
Up to 4 wired Clear-Com belt packs				
CD Player				

### Midrange Sound Package (Requires hiring Senior Stage Tech)

Up to 24 mic/line inputs – including necessary cables, wired dynamic or condenser mics and/or DI's	\$200 per production <i>NOTE: Requires hiring Senior Stage Tech</i>			No charge
Up to 12 mic stands				
Up to 2 Monitor Mixes on stage – including up to 4 monitor speakers				
Up to 6 wired Clear-Com belt packs				
CD Recording of event with condenser room mics				
CD Player				

## Full Sound Package (Requires hiring Senior Stage Tech)

Service	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge	Category 2 Non-Profit/College Sponsored Without Admission Charge or all net receipts benefit college	Category 1 College Instructional Use
Up to 36 mic/line inputs – including necessary cables, wired dynamic or condenser mics and/or DI's	\$300 per production <i>NOTE: Requires hiring Senior Stage Tech</i>			No charge
Up to 12 mic stands				
Up to 8 Monitor Mixes on stage – including up to 8 monitor speakers				
Up to 8 wired Clear-Com belt packs				
CD Recording of event with condenser room mics				
CD Player				
Additional Sound Charges				
Additional wired dynamic Mics/DI's (including cables)	\$5 each per production			No charge
Condenser mics	\$15 each per production			
Wireless Mics (includes one set of batteries)	\$25 each per production			
Additional aux sends/monitor mixes/monitor speakers	\$50 each per production			
Wireless Clear-Com	\$25 for base station, plus \$25 per belt pack per day			
Audio Board Feeds	\$50 each per production (must be arranged in advance)			
Additional Batteries	\$2.50/each			

## Miscellaneous Fees

Item/Service	Category 4 Commercial Use	Category 3 Non-Profit Events With Admission Charge	Category 2 Non-Profit/College Sponsored Without Admission Charge or all net receipts benefit college	Category 1 College Instructional Use
CT Green Room 4116	No charge - subject to availability			
CT Dressing Room(s)				
CT Make-up Room				
CT Acting Studio (Room 4111)				
SRH Small warm-up rooms M & L in VAPA 5000 Bldg				
SRH Large warm-up room 5146	\$50/performance - subject to availability	No charge - subject to availability		
25 music stands/chairs (including 4 cello chairs, conductor's podium and/or lectern)	No charge (\$2 additional charge per stand/chair above 25, per production)			No charge - subject to availability
Music Stand Lights	\$1 each per day			
SRH Yamaha Grand Piano	\$75 per production <b>(No prepared piano techniques permitted)</b>			\$25 per production
CT Steinway Grand Piano	\$75 per production <b>(No prepared piano techniques permitted)</b>			\$25 per production
SRH Steinway Grand Piano	\$125 per production <b>(No prepared piano techniques permitted)</b>			\$40 per production
Piano tuning	User pays Cabrillo College-approved piano tuner, directly. (estimated at \$165 - \$175 per tuning)			
Tables	\$5 each per production		No charge - subject to availability	
Projector	\$250 per day			\$25 per day
Projection Screen	\$250 per production (may be waived for certain college sponsored events)			\$25 per day
Choral or Stage Risers	\$15 each section per production			No charge
Strobe, Smoke Machine, Hazer	\$50 per day <b>(Smoke machines not allowed in SRH; dry ice only by arrangement with theater staff)</b>			
Dry Ice Fogger	\$70 per day <b>(does not include dry ice or storage - renter must provide)</b>			
Expendable Items	Charged at cost			

## VAPA Box Office Service Fees

*All users selling tickets to the public are required to use the Cabrillo College VAPA/Vendini Box Office Service.*

*All non-college presenters offering tickets for sale to the public must offer discounted tickets to students that are at least 25% less than the highest ticket price.*

*User must complete a separate Box Office Service Agreement with the Box Office Manager*

<p><b>Box office service fee for full online and in-person pre-sales and event sales/support.</b></p>	<p style="text-align: center;">5% of gross ticket sales, plus:</p> <ul style="list-style-type: none"> <li>• Per ticket processing/administrative fee of \$1</li> <li>• Credit card and online purchase fees assessed through Vendini Patron Management System, which provides customer with patron contact data collection and marketing advantages (See <b>Marketing Services Included in Rental</b>)             <ul style="list-style-type: none"> <li>• \$15 per event charge for ticket stock/ticket printer maintenance</li> <li>• Ticket mailing charge of \$2/order passed on to the patron, when such service is requested</li> </ul> </li> </ul> <p>The Box Office Manager will review all box office fees and surcharges with the renter when setting up the event in Vendini and suggest ways in which the presenter might embed some of these costs within the base ticket price. Vendini processing may delay receipt of box office gate receipts to the renter. Consult with Box Office Manager for details.</p>	<p style="text-align: center;">Box office fees, surcharges, and staffing costs embedded in base ticket prices. No additional 5% charge for instructional program users.</p>
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